



# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

**DELEGATED OFFICER DECISION** Director of Growth & Development  
**TAKEN BY:**  
**PORTFOLIO AREA:** Growth and Development

**SUBJECT:** Kitchen remodelling and refurbishment at Avondale Primary School, Darwen

## 1. DECISION

To appoint Forrest Joinery and Construction Contracts Ltd to undertake the above mentioned work at Avondale Primary School, Darwen

## 2. REASON FOR DECISION

The tender specification for the provision of the above works at Avondale Primary School was advertised as an open Tender on the Chest procurement system.

Six compliant submissions were received in response to the Invitation to Tender. All the tender submissions were over budget resulting in carrying out a value engineering exercise and re-issuing revised specification for retendering. Three compliant submissions were received. These were evaluated on a 70% price and 25% quality basis and 5% social value, see table below.

Following an evaluation of the returned tenders, Forrest Joinery and Construction Contracts Ltd are the successful contractors.

Contractor	Forrest Joinery	Contractor 2	Contractor 3
Total Score	97.5%	68.3%	58.62%
Ranking	1	2	3

## 3. BACKGROUND

The project has been identified through the Capital programme.

## 4. KEY ISSUES AND RISKS

Construction within an operational school will be managed within the constraints of the CDM regulations.

## 5. OPTIONS CONSIDERED AND REJECTED

Decision to award contract is based on the completed tender evaluation. The tender figure £211,952.97, falls within the allocated budget approved by the Executive Board

on 10<sup>th</sup> September 2020.

**Further information is available via the following link [S:\Building consultancy Projects\Planned works 2019-20\Avondale Primary\8. Tender & Procurement] or from the report author**

## 6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

**VERSION:** 1

**CONTACT OFFICER:** Rashid Valli

**DATE:** 21/10/2020

**BACKGROUND DOCUMENTS:** Tender evaluation

Signed:



**Director of Growth & Development**

**Date:** 4/11/20